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| **PERSONAL INFORMATION** |
| Name (Last, First, Middle Initial)      | DOB:      | Driver’s License No.      | Social Security No.      |
| Present Address:       | Mailing Address:      |
| Permanent Address:       | Phone:      Cellular [ ]  Home[ ]  |
| Referred By:      | Marital Status: [ ]  Single [ ]  Married [ ] Divorced  |
| **EMPLOYMENT DESIRED** |
| Position:      | Date you can start:      | Last Salary:      | Salary Desired:      |
| Are you employed? [ ]  Yes [ ]  NoIf yes, may we contact your present employer? [ ]  Yes [ ]  No | Supervisor Name, Contact Number:      |
| Ever applied to this company before? [ ]  Yes [ ]  No | When?      | Where?      |
| **EDUCATION HISTORY** |
|  | Name and Location of school | Years Attended | Did you Graduate? | Subjects Studied: |
| Grammar School |       |       | [ ]  Yes [ ]  No |       |
| High School  |       |       | [ ]  Yes [ ]  No |       |
| College  |       |       | [ ]  Yes [ ]  No |       |
| Business or Trade School |       |       | [ ]  Yes [ ]  No |       |
| **CERTIFICATION AND TRAINING** |
| Please list any certifications, training or special skills that would help you with the position you are applying for:      |
| **PREVIOUS WORK HISTORY** (*LIST MOST CURRENT EMPLOYER FIRST*) |
| Employer Name, Address and Contact Number | Month/Year Emp. | Salary | Job Title/Position | Reason For leaving  |
|       |       |  |       |       |
|       |       |  |       |       |
|       |       |  |       |       |
| **CONVICTIONS**  |
| Have you ever been convicted of a felony and/or misdemeanor?[ ]  Yes [ ]  No (If yes, please Explain) |
| Are you obligated to attend scheduled court hearings and or meetings? (i.e.: AAA, Drug Court, ADAC, etc)       |
| **REFERENCES** *(Give below the names of 3 persons not related to you whom you have known for 1 year)* |
| Name  | Address  | Business | Years Known |
|  |  |  |  |
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|  |  |  |  |
| **AUTHORIZATION** |
| I certify to the best of my knowledge that all information in the above application is true and complete and understand that if employed, falsified statements upon the application shall be grounds for dismissal. Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_ |